



# Coast Salish Employment & Training Society

201-5462 Trans Canada Hwy  
Duncan, BC V9L 6W4  
Ph: 250-746-0183 Fax: 250-746-0189

## APPLICATION FOR FUNDING FORM

### Personal Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Band: \_\_\_\_\_ Band # \_\_\_\_\_  
Email: \_\_\_\_\_

Course Name and/or Nature of funding Request: \_\_\_\_\_

Institution and /or Business: \_\_\_\_\_

Course Fees and /or cost of request: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Quotes from Business attached: Yes \_\_\_ No \_\_\_ N/A \_\_\_

Certificate course? YES  NO

Is there a partnership? Yes \_\_\_ No \_\_\_ N/A \_\_\_ Funding Partner/Other \_\_\_\_\_

### CSETS Funding History & Applicants Goals

Have you received funding from CSETS in the past? YES  NO  Date: \_\_\_\_\_

If yes, please describe nature of Funding: \_\_\_\_\_

Was course/training complete YES  NO

If no, please state reason for not completing \_\_\_\_\_

Employment goal: \_\_\_\_\_

### Attach the necessary documents as listed below:

- Course outline and description, including tuition costs with START & END dates
- Acceptance letter from institution

### Work Gear Sponsorship Request – attach the following:

- Employer/supervisor letter that confirms employment and lists work gear required.
- Price quote for work gear being requested
- Employment Action Plan (how training relates to employment)
- Resume

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Date received: \_\_\_\_\_ Received by: (Intake Worker Initial): \_\_\_\_\_

---

**Office Use Only:**

- Applicant is approved or denied – letter to applicant to advise of decision.
- Letter on file
- Approved amount \$ \_\_\_\_\_

**Case File Outcome:**

- Changed Mind
- No contact with client
- Returned to School
- No Follow Through
- Secured funding (other sources)

**Follow Up:**

- 12 week and/ or completion follow up

CSETS Employment Assistance Services Officer authorization confirming funding for this application:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date